

## BOARDS AND COMMISSIONS

### AIRPORT ADVISORY BOARD

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 3<sup>rd</sup> Thursday **Meeting Time:** 5:30 p.m. **Meeting Location:** Council Chamber **Duties/Purpose:** Acts in an advisory capacity to the City Council regarding Cox Field, its airfield and business operations, facilities, long-range planning, and special events. Members must be residents of Lamar County.

*There are three vacancies on this Board, one is an unexpired term*

### BAND COMMISSION

**No. of Members:** 5 **Length of Term:** 2 years with no term limits. **Appointed By:** City Council **Regular Meeting Day:** Quarterly **Meeting Time:** TBD **Meeting Location:** TBD **Duties/Purpose:** Sec. 2-552 of the Code of Ordinances states that the Commission is responsible for the organization, discipline, membership, and duties of the members of the Municipal Band and the Leaders or Instructors thereof, and may regulate same by such rules or bylaws as they may deem it necessary to pass; provided, that no rule or bylaw or amendment of same shall be in force or effect until the same has been submitted to and approved by the City Council. Membership is reserved for a representative of the Visitors and Convention Council of the Lamar County Chamber of Commerce, one active member of the Band, three members to be appointed at-large, and one band director who shall serve without term limits in an ex-officio capacity. Must be a resident citizen of Lamar County.

*There are two vacancies on this Commission*

### BUILDING AND STANDARDS COMMISSION

**No. of Members:** 7 **Length of Term:** 2 yrs. **Appointed By:** City Council **Regular Meeting Day:** 3<sup>rd</sup> Monday **Meeting Time:** 3:30 p.m. **Meeting Location:** Council Chamber **Duties/Purpose:** Evaluates and declares structures dangerous or substandard and determines the remedy for having the structure comply with codes and ordinances. Members must be residents of the city and, as nearly as possible, represent each council district.

*There are two vacancies on this Commission*

### HISTORIC PRESERVATION COMMISSION

**No. of Members:** 7 & 2 alternate members (Ordinance No. 2002-033) **Length of Term:** 2 yrs. **Appointed By:** City Council **Regular Meeting Day:** 2<sup>nd</sup> Wednesday. **Meeting Time:** 4:00 p.m. (if special meeting is needed, will be conducted on the 4<sup>th</sup> Monday at 4:00 p.m.) **Meeting Location:** Council Chamber.

**Duties/Purpose:** Adopt rules and procedures; adopt identification criteria and rules for delineation of historic district boundaries; conduct and administer historic resource surveys; recommend designation of districts and landmarks; establish committees as needed; produce and distribute minutes of meetings; develop public outreach/education/awareness programs; approve/disapprove certificates of appropriateness; provide design and other reasonable forms of advice to owners and tenants of historic properties in the certificate of

appropriateness review process; recommend acquisition of endangered historic resources to the City Council; submit an annual report to City Council; prepare and promote design guidelines for landmarks/districts.

All commission members shall have a demonstrated outstanding interest in the historic traditions of the City and experience in the preservation of the historic character of Paris. The City Council shall endeavor, to the extent reasonably available, to appoint members from the following categories: 1) Architect, planner, or design professional; 2) Member of the Main Street Board; 3) Owner of or resident or tenant in a landmark property or property in a historic district; 4) Member of a local Historical Society; 4) Three members at large; or 5) Other specific background as desired.

*There are four vacancies on this Commission, two of which are alternate positions*

### **HOUSING AUTHORITY OF THE CITY OF PARIS**

**No. of Members:** 5 **Length of Term:** 2 years. **Appointed By:** Mayor **Regular Meeting Day:** 3<sup>rd</sup> Tuesday **Meeting Time:** 12:30 p.m. **Meeting Location:** George Wright Home **Duties/Purpose:** Oversees the budget, maintenance, and policies of the Housing Authority of the City of Paris, which consists of several apartment communities as well as duplexes and houses in the city limits of Paris. Members may live within the city or the area that is within 5 miles of the territorial boundaries of the municipality and is not within the territorial boundaries of another municipality. Members cannot be officers or employees of the City of Paris.

*There are two vacancies on this Board*

### **LIBRARY ADVISORY BOARD**

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 3<sup>rd</sup> Wednesday **Meeting Time:** 4:00 p.m. **Meeting Location:** Library Gallery **Duties/Purpose:** Acts in an advisory capacity to the City Council to study and make recommendations concerning library services, maintenance, and capital improvement projects. Members must be residents of the city, have knowledge of library affairs and a strong interest in library operations, as well as exhibit a genuine appreciation of books.

*There is one vacancy on this Board*

### **MAIN STREET ADVISORY BOARD**

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 3<sup>rd</sup> Tuesday **Meeting Time:** 4:00 p.m. **Meeting Location:** Council Chamber **Duties/Purpose:** Advises the City Council and recommends Main Street program policies, goals and objectives. Also recommends guidelines for the refurbishing of buildings in the downtown area, recommends programs to bring patrons into the downtown area, and sponsors advertising for downtown events. Membership is reserved for one member of the Historic Preservation Commission.

*There are two vacancies on this Board*

### **PARIS ECONOMIC DEVELOPMENT CORPORATION**

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 3<sup>rd</sup>

Tuesday **Meeting Time:** 4:00 p.m. **Meeting Location:** Council Chamber **Duties/Purpose:** Administers 4A sales tax funds for the promotion and enhancement of job creation and retention and other economic development activities of the City of Paris through development of incentives and short-term and long-term planning. Members must be residents of Lamar County (Resolution No. 2017-016), and qualified voters. Increase of members from five to seven (Resolution No. 2020-025)

***There are two vacancies on this Board.***

### **PLANNING AND ZONING COMMISSION**

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 1st Monday **Meeting Time:** 5:30 p.m. **Meeting Location:** Council Chamber **Duties/Purpose:** Reviews the requests by property owners for changes in zoning inside the city limits of Paris and makes recommendations to City Council for the approval or disapproval of those requests. Members must be citizens of the City of Paris, taxpayers, and qualified voters.

***There are two vacancies on this Commission***

### **TRAFFIC COMMISSION**

**No. of Members:** 7 **Length of Term:** 3 yrs. **Appointed By:** City Council **Regular Meeting Day:** 1st Tuesday **Meeting Time:** 5:15 p.m. **Meeting Location:** Municipal Court **Duties/Purpose:** Reviews requests for traffic control measures and proposes measures designed to minimize traffic safety problems resulting from vehicular traffic in Paris. Members must be residents of the city, and qualified voters.

***There are two vacancies on this Commission***

### **BOARD OF ADJUSTMENT**

**No. of Members:** 7 **Length of Term:** 2 yrs. **Appointed By:** City Council **by Resolution** (State Law and city ordinance) **Regular Meeting Day:** As needed **Meeting Time:** Noon **Meeting Location:** Council Chamber **Duties/Purpose:** Zoning Ord. 1710 states that the Board hears zoning-related appeals by any person aggrieved or by an officer, department, or board of the municipality affected by the zoning decision of the administrative officer. Must be a resident of the city, and a qualified voter. A supermajority vote is required to approve an adjustment.

***There are four vacancies on this Board, two of which are alternate positions***